

TFEF MEETING MINUTES

DATE: March 14, 2017
TIME: 5:00 pm
PLACE: Robert Dobell's Office

ATTENDEES: Heidi Boyd, David Chojnacki, Robert Dobell, Dale Hilton, Cindy Murphy, Heidi Oliver, Amy Rowan

VISITORS: Melissa Griffiths, Wyatt Golding, Leah Golding

Wyatt is working on his Eagle Scout Project to rubberize the school track. He is proposing a 7-8 lane track in the current track location and estimates the project will cost \$ 200,000. Wyatt believes the track, through hosting meets, will bring money to our school and community that can be used in many areas for the students. Also, our PE classes and sports programs will benefit from this safer, more injury free track. He has requested that the TFEF provide a safe and secure place for his donations and accounting for his expenditures and tax documents.

At the conclusion of the meeting and after group discussion, Dave Chojnacki moved and Amy Rowan seconded a motion to allow Wyatt to use the TFEF for the financial portion of his Eagle Scout Project.

CALL TO ORDER: Amy Rowan

SECRETARY REPORT /MINUTES: Minutes were approved from February 14, 2017 meeting.

TREASURER REPORT: Heidi Boyd presented a report from Quickbooks. On-line banking and a debit card are now available. Main Street Office will be paid for all the printing for the prom and kindly gave a discount.

OLD BUSINESS:

- A. Adult Prom Fundraiser: Plans were finalized for the April 8th dinner and dance. Dave has delivered flyers to all businesses in town and all school offices have tickets to the dance. Lisa Malmquist will be our photographer and split profits 50/50. Robert will coordinate the music and set-up with Bobby Lauver. Mrs. Felz's students will make cupcakes to serve during the dance; TFEF foundation will provide water. Heidi Boyd will continue to follow-up with Erin Hayder on decorations and plans to decorate on Friday, April 7th during the day and after school. Friday evening set-up will include food prep and table set-up for the dinner. Sunday afternoon, April 9th will be clean-up.
- B. Form 1023 for 501c3 Federal Tax Exemption - letter of approval has been received.
- C. Discussion was held to match the Articles of Incorporation and By-laws in regards to officer elections and annual meetings. Heidi Boyd moved and Amy Rowan seconded a motion to amend our By-laws at the next meeting to have our annual meeting in January instead of July.
- D. The Facebook page is now up and live. Contacting alumni is the next step in this process.

- E. Worthy Student Scholarship Guidelines and Application were approved and will be released to students and Mr. Veitz.

NEW BUSINESS:

- A. Give Big Gallatin County: May 4th is the day donations are made to non-profit organizations. Robert will sign up the TFEF. The TFEF will reimburse him for any application fees.
- B. Foundant Technology donated non-profit grant software to the TFEF and assisted in setting up our Teacher Grant and Worthy Student Guidelines and Applications. Amy Rowan will set-up users and continue to monitor. A thank you note along with Prom tickets will be sent to them.
- C. Teacher Grants: a teacher grant application was received after the deadline. Dave motioned and Heidi Boyd seconded a motion to accept this application late this year, as we are just setting up the program. Motioned passed. The application will be reviewed at the April meeting.
- D. A proposal was presented to have the TFEF handle the Bridging the Gap grant funding. Bridging the Gap is an after school program funded by the United Way. The City of Three Forks is no longer able to be the fiscal agent. The TFEF could be the flow through if all payroll is done through Three Forks Schools.

A. **NEXT MEETING:** Second Tuesday of Month at 5:00 pm in Robert DoBell's Office - 5/9/17

Respectfully,

Heidi M. Oliver