

TFEF MEETING MINUTES

DATE: December 13, 2016
TIME: 5:00 pm
PLACE: Robert Dobell's Office

ATTENDEES: Amy Rowan, Heidi Boyd, David Chojnacki, Robert Dobell, Heidi Oliver

SECRETARY REPORT /MINUTES: By Heidi Oliver from November 8, 2016
APPROVED: Yes

TREASURER REPORT: By Heidi Boyd; all checks currently cleared
APPROVED: Yes

It was approved to purchase Quickbooks for \$ 199.99 to manage TFEF accounting.
It was approved to pay \$ 100.00 to Crowley-Flek.

OLD BUSINESS:

A. Form 1023 for 501c3 Federal Tax Exemption- a letter was received that all paperwork is complete and a letter of determination will be sent within 90 days.

B. Guidestar Registration is on hold until tax exempt status is completed.

C. Facebook Page with High School Students- Dave discussed with Bobby Lauver and he or his students would put this together. Ideas were discussed and Dave will give them to Lauver. We will use the Facebook presence to promote the foundation, contact alumni, advertise events, announce grant and scholarship winner, etc.

D. The Adult Prom Fundraiser will be on Friday, April 7th with the high school prom following on April 8th. Our school contact is Erin Hayder and the students will do the majority of the decorating. A theme has not been decided. Tentative plans include a Kabob dinner by Blue Moose Catering at 5 pm in the cafeteria, followed by photos from 6-7 pm and dancing and punch from 7-? pm. Heidi Boyd will contact photographers and Amy Rowan has a printer will can use on site. Prices for photos will be determined after photographers are set. The foundation will pay for ink and paper. Tickets will be presold for the \$50/couple for dinner and dancing and \$25/couple for dancing only. Tickets will be sold starting March 1. Flyers will be available at the TFYTF Casino Night on March 18th. Robert will provide music. Dave will work on punch set-up. Heidi O. will contact Wildflower Designs about flower specials and Dave and Amy will contact local hair and nail salons for specials and to encourage advertising our event.

E. Foundant Technologies, supplier of Grant Hub, will attend our next meeting. They have offered their assistance and a free copy of their program. Amy Rowan is our contact and will continue to alert the members of webinars offered by Foundant.

NEW BUSINESS:

A. Teacher Grants - Corrections were made to the forms and the Application and Guidelines were added to the website.

B. Student Scholarships/Worthy Student Scholarships were discussed. Guidelines will be drafted for 2017. Tentative plans were made to offer two scholarships to the current senior class. Students would be recognized with an awards breakfast. Teacher nominations would be due the first Monday in April.

C. New Board Members- community members will be contacted to join our group.

D. Meetings to attend to increase understanding of the foundation

- a. First Wednesday of Month at 7:45 am Middle and High Teachers
- b. Second Wednesday of Month at 7:45 am Elementary Teachers- members will attend the December 14th meeting to explain the the grant process.
- c. Third Tuesday of Month at 6:30 pm School Board- Robert gives an update at each meeting.
- d. Monthly at 6:00 pm PAC

E. Additional Opportunities for Fundraising: In November, Giving Tuesday and in May, Give Big Gallatin Valley.

NEXT MEETING: Second Tuesday of Month at 5:00 pm in Robert DoBell's Office - 1/10/17

Respectfully,

Heidi M. Oliver